



## Agent Informational E-Mail



### Signature Requirements for Licensed Home Inspectors

#### **CORRECTED**

IE #027-10 – November 3, 2010

As required by recent changes to Florida law (Fla. Stat. § 627.711), Citizens now will accept a [Uniform Mitigation Verification Form](#) (OIR-B1-1802 rev. 02/10) that has been completed and signed by a Florida-licensed home inspector. The inspector must have completed at least three hours of hurricane mitigation training, which must include:

- Hurricane mitigation techniques
- Compliance with the *Uniform Mitigation Verification Inspection Form*
- Successful completion of a proficiency exam

Prior to submitting mitigation forms to Citizens, qualified home inspectors must provide proof that they successfully have completed the required training and proficiency exam. Citizens will accept a certificate of completion or other documentation, which must include the following information:

- The name of the mitigation training class
- The name of the home inspector who attended and completed the training
- The date the mitigation training and exam were completed

**CORRECTION:** The required documentation should be sent to Citizens at [homeinspectordatabase@citizensfla.com](mailto:homeinspectordatabase@citizensfla.com).

Until the *Uniform Mitigation Verification Inspection Form* is updated, home inspectors completing the form should:

- Provide their name
- Indicate *Licensed Home Inspector* under *License Type*
- Provide their Department of Business and Professional Regulation license number on page 4

In addition to the changes outlined above, Citizens now allows certain licensed home inspectors to complete and submit a [Roof Condition Certification Form](#) (CIT RCF-1). For more details on who may submit mitigation documentation, please review the [Qualified Inspectors](#) and [Inspection Requirements](#) references on our [website](#).

**Note:** As authorized under Section 627.711 of Florida Statutes, Citizens reserves the right to verify any mitigation form completed by a qualified inspector by conducting its own independent inspection. This inspection may be performed either before or after a mitigation form has been accepted and may impact mitigation credits applied towards the policy.

Forms completed and signed by unlicensed home inspectors or by licensed home inspectors who have not provided proof of qualification will be rejected.

Agents and Customer Service Representatives may submit underwriting questions via the [Contact Us](#) option on our [website](#). You should receive a response within 2 business days.

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